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A G E N D A

Career Service Panel

7 August 1967

0900 hours  
Room 607 - Conference Room

1. Review of minutes of 10 July 1967.
2. a. Promotion Actions  
b. ORD staff changes or additions  
25X1A9a  
25X1A9a  
25X1A9a
3. Consider promotion action on [REDACTED] from  
GS-12 to GS-13. [REDACTED]  
25X1A9a
4. Consider promotion action on [REDACTED] from  
GS-11 to GS-12. [REDACTED]  
25X1A9a  
25X1A9a  
25X1A9a
5. Consider promotion action on [REDACTED]  
from GS-14 to GS-15. [REDACTED]  
25X1A9a
6. Consider promotion action on [REDACTED] from  
GS-14 to GS-15. [REDACTED]  
25X1A9a
7. Initiate promotion action on [REDACTED]  
from GS-14 to GS-15. [REDACTED]  
25X1A9a
8. Review recommendation for Quality Step Increase -  
[REDACTED]  
25X1A9a
9. Honor Awards for Prospective Retirees  
(Chairman, CSP)

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CAREER SERVICE PANEL  
Minutes of the Meeting  
7 August 1967

Attendees:

25X1A9a [REDACTED] Acting Chairman

25X1A9a

25X1A9a [REDACTED] Recording Secretary

Absentees:

25X1A9a [REDACTED]

25X1A9a 1. The meeting was called to order by Acting Chairman,  
[REDACTED] at 0912 hours.

25X1A9a 2. Discussion followed on Career Service Panel agenda for  
7 August.

- 25X1A9a a. [REDACTED] discussed Item 7 with the Panel.  
He stated that the paperwork on this action had  
been held up because of his concern about no  
headroom or SPS slot available in his division.  
25X1A9a [REDACTED] stated that [REDACTED] recommends that  
25X1A9a in the case of no headroom, the Division Chief  
should submit his memorandum recommending  
promotion action and should indicate if he has  
headroom or a statement in the recommendation  
action if there is no headroom available. It  
will then be up to the CSP to act on the  
recommendation and if they recommend promotion  
the headroom determination should then become the  
concern of D/ORD. It was recommended that Item 7 be re-  
moved from the agenda for 7 August and included in  
the agenda for the 11 September CSP meeting.

- b. The following items were added to the agenda for  
7 August:

1. Selection of candidates for the Mid-Career  
Development Course #14 - October run.
2. New business.

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- c. Motion was made that the agenda for 7 August, as amended, be accepted. Motion was seconded. Vote unanimous. Motion carried.

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25X1A9a

3. [REDACTED] moved that the minutes of 10 July be accepted. [REDACTED] seconded the motion. Vote unanimous. Motion carried.

25X1A9a

4. [REDACTED] reported on the following:

25X1A9a

25X1A9a

Promotion Actions - Approved:

[REDACTED] from GS-13 to GS-14.  
[REDACTED] from GS-9 to GS-10.

25X1A9a

25X1A9a

Quality Step Increases:

QSI not approved as of 7 August on [REDACTED]  
QSI has been approved for [REDACTED]

25X1A9a

25X1A9a

Additions:

[REDACTED] to PC/ORD  
[REDACTED] to RP/ORD  
[REDACTED] to An/ORD

Five new girls added to clerical and secretarial staff of ORD.

25X1A9a

25X1A9a

Transfers

[REDACTED] from RP/ORD to DSD/OSI  
[REDACTED] from PC/ORD to OSP

25X1A9a

25X1A9a

5. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-12 to GS-13. Motion was seconded by [REDACTED]. Vote was unanimous. Motion carried.

25X1A9a

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6. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-11 to GS-12. Motion was seconded by [REDACTED]. Vote was unanimous. Motion carried.

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7. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-14 to GS-15. Motion was seconded by [REDACTED]. Vote was unanimous. Motion carried.

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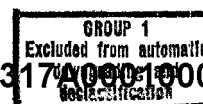
25X1A9a

8. [REDACTED] Deputy Chief of Applied Physics/ORD was called into the CSP meeting at 0955 hours to speak for [REDACTED] who was absent, on behalf of the promotion action recommended for [REDACTED] and the Quality Step Increase recommended for [REDACTED]

9. [REDACTED] moved that [REDACTED] be recommended for promotion from GS-14 to GS-15. Vote was three For, two Opposed.

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9. (Continued)

25X1A9a [REDACTED] opposed the promotion because he felt the recommendation was a minimum of six months out of time; not enough evidence to substantiate rapid rate of promotion; not a question of qualifications but of timing of the promotion action. 25X1A9a [REDACTED] opposed the action because he felt that while [REDACTED] is an excellent action force, he has very little identifiable accomplishment; his "promotions" are often very unsound; he is not ready for this significant action. Motion carried.

25X1A9a 10. [REDACTED] moved that [REDACTED] be recommended for a Quality Step Increase. 25X1A9a [REDACTED] seconded the motion. 25X1A9a [REDACTED] then moved that the motion recommending [REDACTED] for a Quality Step Increase be tabled to the next regular meeting of the CSP at which [REDACTED] is in attendance. 25X1A9a [REDACTED] seconded the motion. The vote was four in favor, one opposed [REDACTED] Motion carried.

25X1A9a 11. [REDACTED] and [REDACTED] were nominated by the CSP as potential nominees to Mid-Career Development Course #14 - October. The names of both men were to be forwarded to Mr. Chapman for a final decision as to candidate and alternate.

25X1A9a 12. [REDACTED] directed the Recording Secretary to place the following item on the CSP October agenda:

25X1A9a Review of candidates for Mid-Career Development Course for ORD running in 1968.

13. [REDACTED] reviewed the guide lines for choosing a candidate for the Mid-Career Development Course which is outlined in the minutes of 11 January 1967, Item 11, paragraphs two and three.

14. Honor awards for prospective ORD retirees were then discussed by the CSP. HR-20-37 covers the subject of Awards. A decision was made by the Panel to recommend to D/ORD that his office assign the responsibility of establishing a mechanism to take care of future ORD retirees, their problems, etc.

15. No new business.

16. The next CSP meeting was scheduled for 11 September 1967 in Room 607.

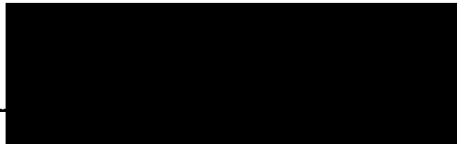
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17. Meeting adjourned at 1128 hours.

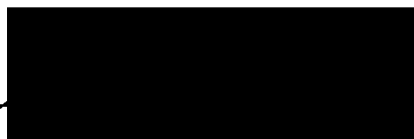
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Executive Secretary, CSP

APPROVED:

25X1A9a



Acting Chairman, CSP

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